



*INTIMATE*  
WEDDINGS

THE WINDSOR  
MELBOURNE



# INTIMATE WEDDING PACKAGE

\$170 per person

## *Inclusions*

Chef's selection of canapés on arrival, served for 30 minutes  
Three course menu with alternating entrée, main and dessert  
Classic beverage package for the duration of your reception  
Your wedding cake cut and served individually  
Tea, coffee and chocolates

## *Complimentary*

Personalised menu cards  
White linen napkins, chair covers and underlays  
Cake table with silver cake knife  
Lectern and fixed microphone  
Red carpet entry to the hotel  
Use of our venue for wedding photography  
Special accommodation rates for wedding guests on the wedding night  
Your personal venue wedding planner

## *For 40 guests or less*

Venue hire based on minimum catering spend





## ADDITIONAL FOOD & DRINK OPTIONS

Menu tasting (for up to six guests) 450

Includes 3 entrées, 3 mains, 3 desserts & select wines

Side dishes 8 pp

Antipasto platter 24 pp

Australian cheese selection 22 pp

Children's meals (aged 4-12) with main, dessert & soft drink 55 pp

Band/Supplier meals with main & soft drink 55 pp

Champagne all-night 55 pp

Beverage package upgrade

Fine Wine package 10 pp

Connoisseur package 17 pp

Beverage service extension [30 minutes]

Classic Wine package 12 pp

Fine Wine package 14 pp

Connoisseur Wine package 16 pp

## ADDITIONAL STYLING OPTIONS



Event Merchant Co.

From vintage-inspired to contemporary designs, Event Merchant Co. specialises in high quality dinner plates, charger plates, and styling to suit your occasion.

POA



Table Art

Table Art offers a beautiful range of premium table cloths, napkins & runners for your wedding. Choose from a selection of high-quality linens for a finishing touch.

POA



Flair Flowers & Design

Our resident florist specialises in beautiful flower arrangements. Create an air of polished perfection for your bridal party, ceremony and reception.

POA



Tiffany Chairs

Add a touch of sophistication with our premium gold Tiffany chairs. Elegant and regal in appearance, the Tiffany chairs are perfect choice for formal events.

10 pp



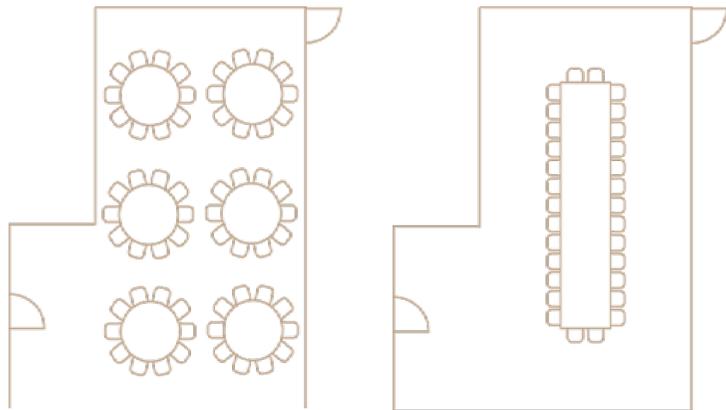
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# THE CANBERRA ROOM

Banquet 60 guests  
Long table 30 guests

This L-shaped room's striking feature is its rich colour scheme and antique gilded mirror. It is perfect for ceremonies and intimate celebrations.

All spaces incur a minimum spend dependent on the day of the week, season and guest numbers.



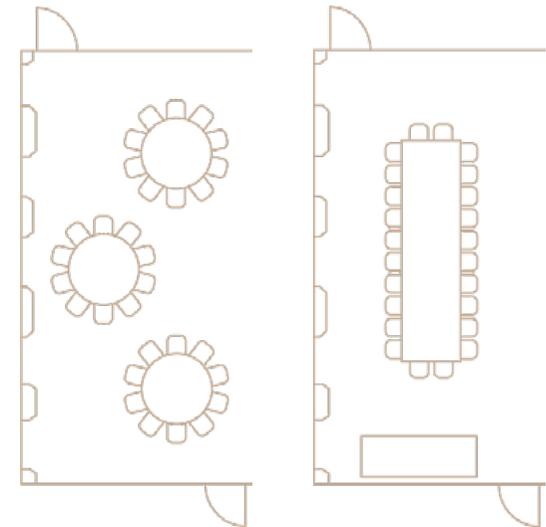


## THE WINSTON ROOM

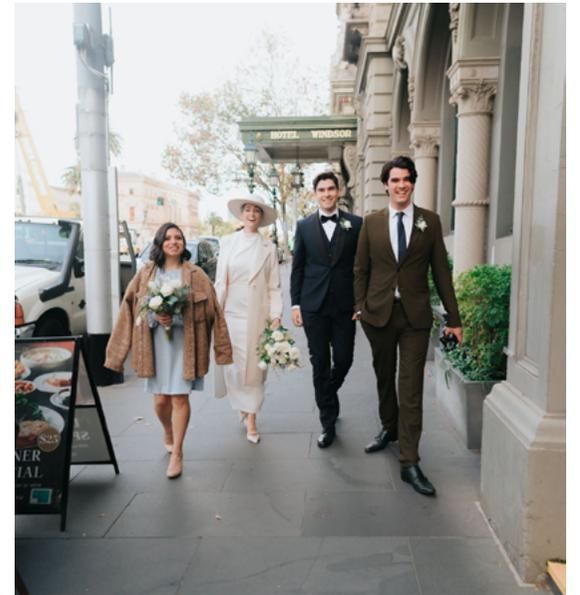
Banquet 30 guests  
Long table 24 guests

The hotel's original dining room in the late 1880s, The Winston Room features elegant, tall Victorian windows that fill the space with natural light. Classic ceiling fans and light fixtures add to the romantic feel.

All spaces incur a minimum spend dependent on the day of the week, season and guest numbers.



# M&O's WEDDING



## ACCOMMODATION

Our beautiful Deluxe Rooms, Windsor Suites and Royal Suite are the perfect locations to start your wedding day. Filled with natural light and antique furnishings, they are wonderful photographic settings to capture the bridal party getting ready.

We also offer accommodation for the wedding night and any guests travelling from afar.

Special discounts are available for your wedding guests.



The Deluxe Room



The Windsor Suite



The Royal Suite

## EXTRAS



Bottle of Champagne

POA



Petit Fours

POA



Chocolate Dipped Strawberries

POA



# WEDDING PARTICULARS

## NOISE RESTRICTIONS

The Grand Ballroom and Bourke Room can accommodate amplified music. For the comfort of our other hotel guests, music must cease by 11.30pm. Only acoustic music is permitted in both The Winston Room & The Canberra Room.

## DELIVERIES

All deliveries must be clearly labelled and discussed in advance with your wedding planner.

## EVENT CONFIRMATION & PAYMENT

The hotel's terms & conditions must be signed and returned with a 25% security deposit within 7 to 14 days of placing a tentative booking.

Menu selections are required no less than two weeks prior to your reception. Final guest numbers are required a minimum of three business days prior.

All prices are inclusive of GST. A 25% surcharge applies on public holidays.

## VENUE ACCESS

Venue access is granted to suppliers two hours prior to the start time of your event. Please let us know if you require other arrangements.

## PARKING

Valet parking is available for guests for an additional fee. Alternately, parking is located directly behind the hotel with access via Little Collins or Bourke streets.

## WHEELCHAIR ACCESS

Wheelchair access is available via a ramp on Spring Street. Our concierge team will be delighted to assist.

## AUDIO VISUAL

We have a range of preferred suppliers who are able to organise any AV requirements for your reception.

## PREFERRED SUPPLIERS

We are also delighted to recommend the services of our team of A-list suppliers, helping you bring together all the elements for your wedding day.

# THE WINDSOR

## MELBOURNE

03 9633 6162 | [weddings@thw.com.au](mailto:weddings@thw.com.au) | [www.thehotelwindsor.com.au/weddings](http://www.thehotelwindsor.com.au/weddings)