



ABOUT US

The Promenade Docklands is situated in the heart of the Docklands waterfront city precinct, with uninterrupted views of Victoria Harbour.

Welcomed by a spacious undercover balcony for all occasions and Melbourne weather, our multi-room venue hosts three separate entrances. Select between the Waterfront Room which features a 17 metre stone bar, the light-filled Harbourview Room's floor-to-ceiling windows, or the intimate Victoria Room.

Regardless of the occasion, the team at The Promenade Docklands are here to bring your vision to life in this contemporary waterfront space. Enquire to host your wedding with us today.







VENUE INFO

INCLUSIONS

- Venue Event Planner & Supervisor
- 5-hour exclusive use
- Venue access: 2 hours prior to guest arrival, 1 hour postdeparture
- Bar décor
- Matte black cocktail tables
- Choice of emerald green or blush pink cocktail stools
- Couches and coffee tables
- Round & limited long tables with chairs
- Table numbers
- Printed menus (2 per table)
- Choice of black or white linens and napkins
- Indoor heating & cooling
- Outdoor heating
- Dimmable in-house lighting
- In-house speakers with AUX/Bluetooth connection
- 1 wireless microphone
- Discounted guest parking
- Discounted local hotels
- Private Bridal Suite
- Chic centrepieces
- Clear acrylic wishing well
- 2 matte black easels to present welcome signage or a seating chart
- Silver cake knife and server
- White chair covers for the bridal table
- 2 complimentary car parks



SEATED

SEATED MENU

Served individually plated or shared feasting style

Additional alternate course +\$5pp

TWO COURSE

\$160pp

Duration 4.5 hours

Bread & butter Selection of entree & main OR Selection of main & dessert

4.5 hour classic drinks package*
Tea & coffee service or station

THREE COURSE

Duration 5.5 hours

\$186pp

Bread & butter

Plated entree

Plated alternate main

Plated dessert

5.5 hour classic drinks package*

Tea & coffee service or station

Cakeage: Platters \$2pp | individually plated \$6.50pp

ADD

Sides from \$7.50pp Arrival arrival canapés from \$13pp Antipasto platters \$18pp Late night bites \$8.50 per serve

mi-goreng cart? Something else? Speak to our team

*Beverage service will end 15 minutes prior to event conclusion For non-alcholic beverage package -\$10pp





COCKTAIL

Select and design your own menu to cater to your cocktail event needs. From small bites to standing dinners, there is something to suit everyone in our cocktail canapé menus

CANAPE PACKAGES

4 piece canapé | from \$29pp 6 piece canapé | from \$41pp 8 piece canapé | from \$53pp 10 piece canapé | from \$63pp 12 piece canapé | from \$73pp

ADD

Add substantial canapés from \$8.50 per piece

GRAZING TABLES

1m Grazing Table | Serves 20pax | \$750 2m Grazing Table | Serves 60-80pax | \$1450 3m Grazing Table | Serves 80-100pax | \$2150 4m Grazing Table | Serves 110-150 pax | \$2850

Please see menu for selections.

CLASSIC BEVERAGE PACKAGE

Counterpoint, Brut, SA

De Bortoli Lorimer, Semillon Sauvignon Blanc, NSW

DB Winemaker Selection, Pinot Grigio, NSW

DB Winemaker Selection, Cabernet Sauvignon, SA

De Bortoli Lorimer, Shiraz, NSW

De Bortoli Willowglen, Moscato, NSW

Furphy James Boag's Premium Light Heineken O

Selection of soft drinks and orange juice

Duration 2 hours | \$48pp

Duration 3 hours | \$60pp

Duration 4 hours | \$72pp

Duration 5 hours | \$84pp

ADD

 ${\it Add selection of basic or premium spirits to your package}^{\dagger}$

Cocktails on arrival from \$18 Elevate your menu from our range of cocktails



^{*}Beverage service will end 15 minutes prior to event conclusion

^{*}Non-alcoholic options availble

[†] Please enquire within for more details



CEREMONY

Begin your wedding day with a breathtaking ceremony on our expansive Waterfront Balcony. This stunning space offers panoramic views of the harbour, creating a romantic and picturesque backdrop for your vows. The large undercover balcony, adorned with a fairy light roof, provides a magical ambience that will enhance the beauty of your special moment.

Following the ceremony, seamlessly transition into your reception in either the Waterfront Room or the Harbourview Room, or opt for a balcony cocktail hour! Either way, we'll keep the good times going as you and your guests enjoy the effortless flow from a breathtaking ceremony to an unforgettable reception, all within the same stunning venue.

CEREMONY ADD ON

Duration 1 hour | \$1,850

CEREMONY ONLY

Duration 2 hours | from \$2,875

INCLUSIONS

- Floral arbour
- Styled signing table with chairs
- Up to 60 guest chairs
- Sound system and 1 wireless microphone



FLOOR PLAN



THE PROMENADE

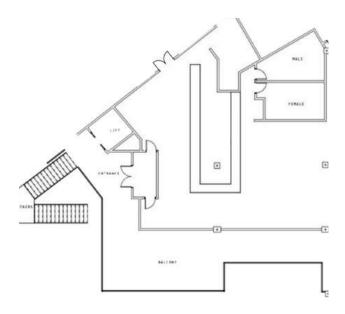
WATERFRONT BAR

THE PROMENADE

DOCKLANDS

The Waterfront Bar features a seventeen metre black stone bar with sweeping views of the harbour and a private undercover terrace. The perfect combination of indoor and outdoor entertaining, a custom LED under-lit bar, styled with cocktail tables and timeless furniture it is the perfect space for your next private event or celebration.

Standing Cocktail 50 to 130 pax indoors or up to 150 pax including the Terrace.





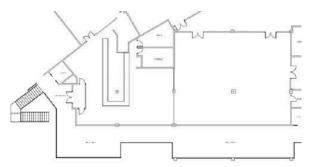


WATERFRONT ROOM

THE PROMENADE

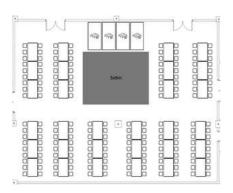
OCKLANDS

Flowing effortlessly from the Waterfront Bar, a curtain wall provides a dramatic room reveal to the Waterfront Room, a space designed to transition your guests from the social buzz of a cocktail hour to the distinguished ambiance of a seated reception.



Waterview Room & Bar = 390sqm Waterview Balcony = 186sqm Total = 576sqm

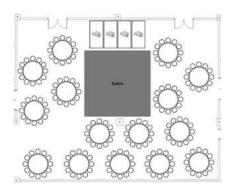
> COCKTAIL Up to 650 pax



LONG TABLES

Max: 180 + head table

Up to 10 tables, 18 per table



ROUND TABLES

Max: 180 + head table

Up to 15 tables, 12 per table

HARBOURVIEW ROOM

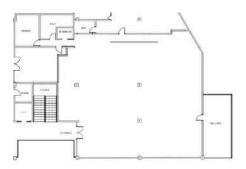
THE PROMENADE

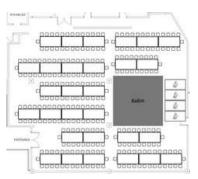
DOCKLAND

Featuring unparalleled views that sweep across Victoria Harbour to the city skyline, the Harbourview Room is lined with floor-to-ceiling glass windows that flood the space with natural light. The space includes a private outdoor corner balcony, where bi-fold doors unfold to reveal a stunning, wide-angle panorama of the city and harbour.

Harbourview Room = 333sqm Harbourview Balcony = 36sqm Total = 369sqm

> COCKTAIL Up to 550 PAX

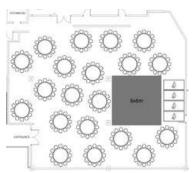




LONG TABLES

Max: 276 + head table

Up to 10 tables, 20-38 per table



ROUND TABLES

Max: 252 + head table

Up to 20 tables, 12 per table



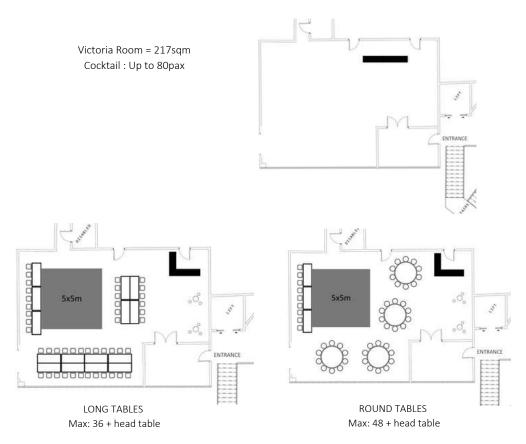


VICTORIA ROOM

THE PROMENADE

DOCKLANDS

Bathed in natural light streaming through its floor-to-ceiling windows, the Victoria Room exudes a warm ambience that sets the stage for unforgettable moments. With its exclusive amenities including private bathroom facilities, a welcoming foyer, and the option for personalised bar service, every detail is tailored to your event.





ADDITIONAL INFO

AUDIO VISUAL

Includes an in-house PA system with XLR cables, AUX or Bluetooth connection, lectern, 1 wireless handheld microphone, wireless internet for Organisers and three phase power

Synergy Events Group is the appointed in house audio-visual supplier. Any additional audiovisual requirements will need to be discussed with a Synergy representative.

STAGING

Staging can be arranged with your Events Coordinator. Staging starts from \$313.50 to \$687.50 incl. GST depending on the size of your stage

LINEN AND TABLES

The Promenade Docklands provides round tables which seat up to 12 guests. Hire includes a selection of black or white tablecloths and black or white napkins.

PARKING

Discounted \$8.50 parking is available at 401 Docklands drive (enter on Doepel Way)

SECURITY

A minimum of two security guards are required for every event at The Promenade Docklands. Security is required on site half an hour prior to your guest's arrival, and one hour past guest departure time.

Please allow from \$71.50 incl. GST per hour per security guard. Please note final guest numbers and the nature of the event may require additional security.

CLEANING

General and normal venue cleaning is included in the cost of the event. The Hirer may incur additional charges in the instance where an event has created cleaning requirements that are considered, in the opinion of The Promenade Docklands, to be over and above the normal cleaning.

The use of confetti, glitter, streamers, rose petals, rice, sparklers or like products inside or outside the venue are prohibited unless approved prior.

DEPOSIT

A deposit of \$3000 or 25% (the greater) is required to confirm your booking. The amount will be applied against your prepayment invoice. Interim payment is due 90 days prior to the event, 60% of the minimum food and beverage cost is payable.

Final numbers are due 10 days with prepayment required no later than 7 working days prior to your event.

PREFERRED SUPPLIERS

The Promenade Docklands is privileged to work with some of Melbourne's best events suppliers from stylists, florists, entertainers, DJs, prop suppliers, photographers and more. Our supplier list is available upon request and on confirmation of your event.

SPECIAL EFFECTS

For special effects such as smoke machines or indoor fireworks, the fire alarms must be temporarily isolated during the show. This requires a call-out fee from an external fire protection specialist.





How much does it cost to hire one of your spaces?

At The Promenade Docklands, we offer both venue hire and minimum spend pricing structures tailored to your event requirements. For a personalised quote, please reach out to us directly, and our team will be happy to assist you.

What expenses contribute to the minimum spend?

The minimum spend encompasses expenses related to in-house catering & beverage packages, in-house equipment hire (such as dancefloor, staging, and lighting upgrades), venue hire extensions, and any guest bar expenditures throughout the event.

What happens if I do not meet the minimum spend requirement?

If the minimum spend requirement is not met, the difference will be applied as a 'venue hire' fee. Don't worry, we will work with you to meet the agreed spend, and we'll help guide your selections to make the most of your budget.

What is the duration of the venue hire for events?

Your venue hire includes 5 hours of exclusive access to your selected space. For weddings, we are delighted to extend this by an additional 30 minutes to accommodate the unique elements and festivities that come with wedding celebrations.

Can I extend the venue hire?

Absolutely! If you wish to prolong the festivities, we're happy to accommodate. Event time can be extended in half-hour increments at an additional cost relative to the venue hire. For details and accurate pricing, please consult with your sales manager.

When will I have access to the venue on the day?

You can access the venue up to 2 hours before your event starts, ensuring you have sufficient time to set up and get settled before your guests arrive. Additionally, you'll have up to 1 hour after your event to bump out. For more elaborate set ups, bump in extensions are available - for details and accurate pricing, please consult with your sales manager.

Are external caterers allowed?

The Promenade Docklands offers exceptional in-house catering to suit a variety of tastes and event styles. However, we understand that some events may require a specialised cuisine or cater to specific dietary needs. In these cases, we have a select list of approved external caterers. If you have a specific request, please let us know, and we'd be happy to discuss your options.

Can we BYO alcohol?

For seated weddings, you are welcome to bring 1 x 700ml bottle per table, which can be placed directly on the table for self-service by your guests at no charge. Bar service for your spirits is also an option, however, a service fee will apply.

How late can our event last?

For a celebration that stretches into the early hours, here's when you can keep the party going until with a venue hire extension:

Waterfront Room and Bar:

- Sunday to Thursday: Up to 1 AM the following morning.
- Friday and Saturday: Up to 3 AM the following morning.

Harbourview Room:

• Monday to Sunday: Up to 1 AM the following morning.



Does my DJ/band need to provide their own equipment?

Our venue is equipped with a built-in speaker system and one wireless microphone, which are included in the venue hire for your convenience. Entertainers can easily connect to our system via Bluetooth, AUX or XLR connection (please confirm the type of connection in advance). While this covers basic audio needs, any additional equipment required by your DJ or band would need to be provided by them and will have to be approved.

Do you allow pyrotechnics?

Absolutely! We love adding an extra wow factor to your event. There's just a little bit of housekeeping involved — we'll need to pause the fire alarms during the show, which incurs a call-out fee. As for a grand finale, consider a sparkler-lit farewell taking place on the balcony (no fire alarm isolation required).

What is the lighting like at the venue?

Our venue features fully dimmable indoor lighting, allowing us to create the perfect ambience to suit the changing moods of your event as the evening unfolds. Additionally, we offer in-house LED 'up-lights' for hire. These lights can be customised to align with your event's colour scheme, adding an extra touch of personalisation to your special day.

Can I make a tentative booking?

Absolutely! We understand the importance of careful consideration when planning your special event. To assist you, we can place a complimentary hold on your preferred space and date for up to 7 days. After this period, a deposit is required to secure and confirm your booking.

How do I confirm my booking?

To confirm your booking with The Promenade Docklands, we require a \$3,000 non-refundable deposit to secure your chosen space and date along with your signature on our venue contract. The contract outlines the minimum spend and all of the details and terms for your event.

How are payments scheduled, and are multiple parties able to contribute separately?

Your payment milestones are as follows:

- A deposit of \$3,000 is required to secure your chosen date.
- For events totalling over \$15,000 spend; 6 months before the event, we require a payment of 50% of the total.
- 7 days before the event, the remaining balance is due.

We understand that events are a collaborative financial effort, so split payments are certainly possible. Whether it's the couple, parents, or other contributors, we can accommodate separate payments according to your plan.

Are there any additional fees we should be aware of?

Security may be required at your event. If so, security is required onsite half an hour prior to your guest's arrival, and one hour past guest departure time. Please allow from \$71.50 per hour per security guard.

See Pyrotechnics FAQ (left) for fire alarm isolation notes.

Is the venue wheelchair accessible, including the restrooms?

Yes, our venue is equipped with a private elevator for easy access to all spaces. Additionally, accessible restrooms are either adjacent to the event spaces or situated at a conveniently close distance.



DIRECTIONS

ADDRESS

Level 1/78 Newquay Promenade, Docklands VIC 3008

ENTRANCES

H: Harbourview Room

W: Waterfront Bar & Room

V: Victoria Room

P PARKING

P1: Secure Parking - 401 Docklands Drive

Discounted \$8.50 quest parking available

P2: CarePark - 24 hours Outdoor Parking

P3: Parking - District Docklands

TAXI/RIDESHARE

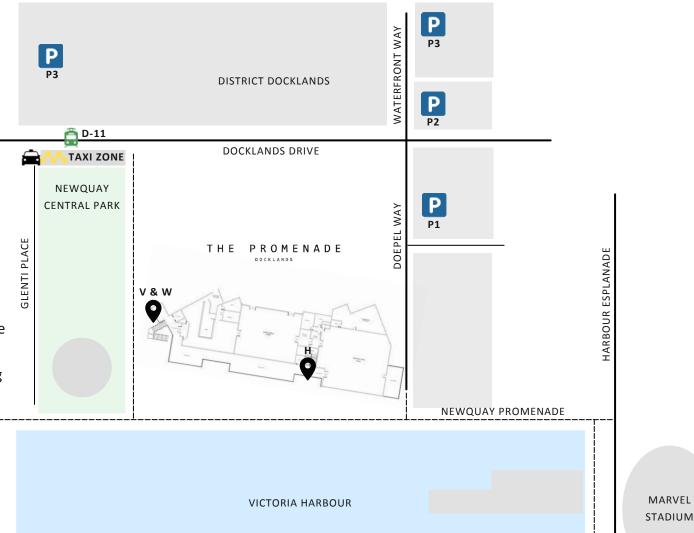
A: Newquay Central Park

TRAM

Stop D11 - Waterfront City/Docklands Dr

Waterfront City - Tram 70

Waterfront City - Tram 86



CONTACT

Enquire about your next corporate, private or celebration event today with The Promenade Docklands.

E: events @the promenade docklands.com. au

W: www.thepromenadedocklands.com.au

A: Level 1, 78 Newquay Promenade Docklands VIC 3008

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