

Welcome

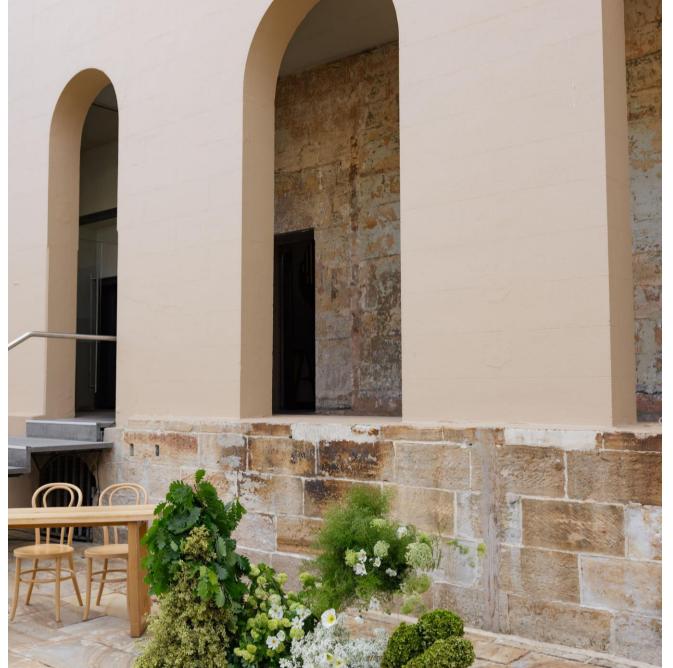
Built for a cost of 45,000 gallons of rum, and featuring an award-winning architectural interpretation, The Mint is the perfect balance of old meets new. It is available for a range of private events including wedding ceremonies and receptions.











The Gold Melting Room, Bar, Sandstone Courtyard and Lawn

The perfect blend of indoor-outdoor space, the award-winning Gold Melting Room features wooden louvers which raise and open out to an internal Sandstone Courtyard featuring original arches, a raised Lawn area, and adjoining glass Bar.

	Capacity	Layout
Ceremony	180	Standing
Reception	100	Oval banquet
	110	Long banquet
	180	Cocktail



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Wedding Ceremony	

Wedding Ceremony

Enjoy your wedding ceremony on the raised Lawn with crepe myrtle tree as your backdrop, or in front of the iconic arches of the original 1816 Rum Hospital building.

Ceremony only	Mon - Sat	Sun, PH
Venue hire	\$3,250	\$3,900

Set-up time	11.00am – 12.00pm
Guest arrival time	12.00pm – 12.30pm
Ceremony start to end	12.30pm – 1.00pm
Photos and optional catering	1.00pm – 2.00pm
Guests depart	2.00pm
Pack-down time	2.00pm – 2.30pm

Venue hire inclusions

Event supervisor on the day	Wedding room with mirror	
20 ceremony chairs	Access to power	
Signing table with two chairs	Access for photography	
Four armless musician chairs	Wet weather (Gold Melting Room)	
Please speak with our team about alternate times available on a Friday		

Recommended hire items

Garden umbrellas (the outdoor areas are in full sun in the day)



Seated Reception – 5 hours

Enjoy dinner under the stars and host your guests for a long banquet experience on our raised Lawn. Or for a grand reveal, your guests can start with drinks in the Sandstone Courtyard before the louvers and glass panels of the Gold Melting Room raise and open out to the courtyard, for a truly unique dining affair.

Seated Reception	Mon - Sat	Sun, PH
Venue hire	\$5,000	\$6,000
Set-up time	3.00pm – 6.0)Opm
Guest arrival, reception start	6.00pm	
Guest departure, reception end	11.00pm	
Pack-down time	11.00pm – 12	.00am

Venue hire inclusions

Event supervisor on the day	Wedding room with mirror	
Gold Melting Room or Lawn	Crew or green room	
Wedding table (up to nine)	Access to power	
Cake & gift table	Six bar tables	
Access for photography	Wet weather (Gold Melting Room)	
In-house PA system patch for music	cians	
10 oval tables (Gold Melting Room, indoor use only)		
100 grey dining chairs (Gold Melting Room, indoor use only)		

Required hire items (long banquet dining)

Long banquet tables, table linen and for Lawn events chairs



Cocktail	Rece	ption –	5	hours
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Host your very own cocktail soiree in our outdoor areas at The Mint, for a relaxed yet elegant style reception. In the case of inclement weather, the Gold Melting Room can be opened for your guests providing the perfect blend of indoor-outdoor space.

Cocktail Reception	Mon - Sat	Sun, PH
Venue hire	\$4,500	\$5,400
Set-up time	4.00pm – 6.0)Opm
Guest arrival, reception start	6.00pm	
Guest departure, reception end	11.00pm	
Pack-down time	11.00pm – 12	.00am

Venue hire inclusions

Event supervisor on the day	Wedding room with mirror	
Six bar tables	Crew or green room	
Up to 12 scatter chairs	Access to power	
Cake & gift table	Access for photography	
Six benches with side tables	Wet weather (Gold Melting Room)	
Six led up lights		
In-house PA system patch for musicians		

Optional hire items Bar tables and stools

Lounge furniture



Wedding Ceremony with add on Reception – 5 hours

Enjoy your wedding ceremony on the raised Lawn or for an iconic aspect, in the Sandstone Courtyard in front of the arches of the Rum Hospital. Continue the celebrations with drinks & canapes before hosting your wedding reception on site (reception packages outlined in previous pages).

Ceremony with 5 hour reception	Mon - Sat	Sun, PH
Venue hire – Cocktail reception	\$5,400	\$6,480
Venue hire – Seated reception	\$6,000	\$7,200
Set-up time (seated)	1:00pm – 4:00)pm
Set-up time (cocktail)	2:00pm – 4:00	Opm
Guest arrival time	4.00pm – 4.30	Opm
Ceremony start to end	4.30pm – 5.00	Эрт
Reception	5.00pm – 10.0)Opm
Guests depart / reception end	10.00pm	
Pack-down time	10.00pm – 11.0	00pm

Venue hire inclusions

Event supervisor on the day	Wedding room with mirror	
20 ceremony chairs	Access to power	
Signing table with two chairs	Access for photography	
Four armless musician chairs	Wet weather (Bar)	
Refer to previous pages for reception inclusions		



Wedding Ceremony with add on Reception – 6 hours

Enjoy your wedding ceremony on the raised Lawn or for an iconic aspect, in the Sandstone Courtyard in front of the arches of the Rum Hospital. Continue the celebrations with drinks & canapes before hosting your wedding reception on site (reception packages outlined in previous pages).

Ceremony with 6 hour reception	Mon - Sat	Sun, PH
Venue hire – Cocktail reception	\$5,900	\$7,080
Venue hire – Seated reception	\$6,400	\$7,680
Set-up time (seated)	1:00pm – 4:00pm	
Set-up time (cocktail)	2:00pm – 4:00pm	
Guest arrival time	4.00pm – 4.30pm	
Ceremony start to end	4.30pm – 5.0	Opm
Reception start	5.00pm – 11.00pm	
Guests depart / reception end	11.00pm	
Pack-down time	11.00pm – 12.00am	

Venue hire inclusions

Event supervisor on the day	Wedding room with mirror	
20 ceremony chairs	Access to power	
Signing table with two chairs	Access for photography	
Four armless musician chairs	Wet weather (Bar)	
Refer to previous pages for reception inclusions		





Pearl Catering

We work exclusively with the team from Pearl Catering who offer a boutique catering experience for events hosted at The Mint.

For post-ceremony catering and wedding reception packages please refer to the catering kit provided. For a tailored quote you can contact the team via weddings@pearlcatering.com.au or call on 02 9388 8188.



Additional fees and upgrades

Item	Detail	Price
Booking extension	Monday to Saturday	\$815 p/h
	Sunday, Public holidays	\$978 p/h
Ceremony chairs	Additional (up to 40)	\$10 each
	+ delivery	from \$150
Easel	One available	\$50
Round table (low)	with white linen (cake or alternate signing option)	\$80
Hyde Park Barracks	External photography	\$550 p/h
Linen drape (back wall)	Gold Melting Room	\$350
One hour catering	via Pearl Catering, from	\$55 pp
Audio Visual		
Portable PA	Ceremonies only	\$350
Audio-visual package with technician	Outdoor speaker, microphone for speeches, access to screen (Gold Melting Room)	\$650





Hosting an event with us

The following pages contain important information about our property to assist you in preparing for your special day.

For further information please do not hesitate to contact a member of our dedicated Venue Services & Events team.



More information

Holds

Upon written confirmation we can hold a date for up to seven days (no fees apply), should someone else enquire within this timeframe you would have the first option and 24-48 hours to contract or the date will be released for other couples.

Contract

A booking is not considered confirmed until a signed contract has been received within seven days of issuing. At this time, you will be allocated a dedicated venue coordinator from our team who will work with you.

Payment

For bookings made more than 90 days out a 50% deposit invoice will be issued and payable within 14 days. If your booking is within 90 days, then the full venue hire balance is payable within 14 days (noting full payment is required prior to any booking on site). All prices shown in this document are inclusive of gst.

Sundays & public holidays

A 20% surcharge is applied to venue hire fees on Sundays and public holidays.

Heritage nature of our site

The site buildings and grounds are considered heritage assets. Unexpected remediation works and changes to site can occur without notice (due to conservation requirements). You are booking with this knowledge.

Booking area

We offer the hire of an area as outlined in our packages, and your contract.

The Mint opening

The Mint is open Monday to Friday from 9am to 4pm to the public, with a café and restaurant open from 7.30am to 4pm. While the site is closed on the weekends, for weekday weddings The Mint is open to the public, and we offer a partially exclusive hire. The site also operates as the MHNSW head office.

Ceremony location

There are two ceremony locations, the Lawn or the Sandstone Courtyard (in front of the arches).

Reception

There are two reception locations, the Lawn or the Gold Melting Room. Should you be holding both a ceremony and reception, we cannot host both on the Lawn; the ceremony would be hosted in the Sandstone Courtyard.

Capacity

We are happy to take wedding ceremony bookings up to 180 guests, however, please note for this numbers the number of seating for your guests should be no more than 60 chairs in fine weather, and 40 chairs in wet weather (within the Gold Melting Room; wet weather in the Bar this reduces to 10 chairs).

15

Set-up and pack-down times

These times are non-exclusive and may overlap with another booking. We do not book more than one event at the same booking time in the same hire area.

Booking time

This is from guest arrival to departure. We recommend your invite state this, for example 4pm arrival for a 4.30pm ceremony start.

Below is a sample running order based on a ceremony & sit-down reception:

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2:00pm	Access starts: set-up, wet weather call made / suppliers arrive
3.30pm	Wedding party one arrive / celebrant and musician/s arrive to site
4.00pm	Start of booking time: guests invite to arrive
4.15pm	Wedding party two arrive (ushered to wedding room)
4.30pm	Ceremony commences
5.00pm	Ceremony concludes / guest photos
	Optional catering: one hour drinks & canapes (recommended)
5.30pm	Wedding party take photos around the site
6.00pm	Reception package commences (five hours)
6.10pm	Guests are seated, MC welcome and housekeeping
6.15pm	MC announces wedding party who make their entrance
6.30pm	First round of speeches (up to 15 minutes)
7.45pm	Second round of speeches (up to 15 minutes)
8.00pm	Optional: cake cutting followed by first dance
10.45pm	Couple farewell and departure / suppliers return to site
11.00pm	End of booking time: guests depart / suppliers pack-down
12.00am	Hire ends: all depart venue, venue close

Wet weather and capacity

In inclement weather standalone ceremonies will be hosted in the Gold Melting Room. For a ceremony with reception, your ceremony can be hosted in the Bar area, and reception within the Gold Melting Room.

Wet weather call

A wet weather call will be made at the start of your set-up time by your event supervisor, in consultation with a contact you nominate; the venue will use our discretion when making this call.

Event details

Upon returning your contract you will be provided with a wedding questionnaire to finalise the specific details for the day. This is due four to six weeks out from your booking; items not outlined may not be accommodated on the day.

Event sheet and floor plan

Your returned wedding questionnaire will be formatted into an event sheet with a fine and wet weather floor plan. This will contain a running order, supplier details, layout, key contacts and more. This event sheet will need to be signed and returned seven to ten days out from your booking date.

Rehearsals

Rehearsals can be held seven to ten days out from your ceremony (Mon – Fri). All rehearsals must be pre-arranged and booked in with your venue coordinator; noting we take other events on site, so access may be limited during peak event periods. Please note low level music only (e.g. via your phone, no speakers) is permitted during a rehearsal. Weekend rehearsals are upon application and quoted accordingly (fees apply).

Wedding cars

One wedding car is permitted to enter our loading dock and park as directed by your event supervisor on the day. Please note parking is tandem, limousines cannot enter our site as the angle for entry is not suitable for long vehicles, and there is no turning circle.

Loading dock

The loading dock is a shared space with the Law Courts and parking in spaces marked court is strictly prohibited. Whenever possible, we recommend drop-off only.

Suppliers

Suppliers can enter via the loading dock for drop-off and collection (no parking). This is limited to two vehicles at any one time; we recommend utilising these for larger items such as furniture and your florist. For celebrants, photographers, and musicians' drop-off (and collection) only is available for up to 20 minutes, before moving off site (noting this is one equipment vehicle per supplier not multiple vehicles); we recommend pre-booking parking at the Wilson Domain carpark for suppliers. Please factor this into your set-up, and pack-down schedule.

Buses

If you are arranging buses, they cannot enter the property, however there is a bus stop conveniently located on Prince Albert Rd a short walk to the venue.

Guest parking and public transport

There are multiple public car parks within a short distance including the Wilson Domain car park. We are also conveniently located close to both Martin Place and St James stations, with Ubers and taxis easily available in the area.

Accessibility

Please note our site has gravel areas and uneven ground, however there are multiple level sandstone pathways for guest use. A ramp is available to access the raised Lawn. For guests using walkers or wheelchairs, drop off can be arranged (no parking); please discuss this with our team.

Toilets

There are two sets of toilets on site, one near the Gold Melting Room (accessible), and one in our Rum Hospital building (where the wedding room is located; noting the Rum Hospital toilets are located upstairs and are not accessible).

Wedding room

The Messengers Room inside the Rum Hospital can be made available as a wedding room for all bookings on site. An additional room in this same building can be made available for receptions as a green room (or for crew meals). If you are hosting a Sandstone Courtyard (arches) ceremony the Gold Melting Room can be utilized as your wedding room, as this is the best access point for your entry.

Smoking and vaping

Smoking and vaping is not permitted on site. Guests will need to leave the property to smoke or vape. Failure to comply will result in the removal of the person smoking or vaping from site.

Public activities and our CBD location

We are located within the main central business district of Sydney, near landmarks such as the Domain, Martin Place, and Hyde Park; there can be activities beyond our control in locations close to us such as concerts, markets, protests and the like.

Small particles, attaching/fixing

Small particles such as confetti, rice and the like are not permitted on site. We recommend bubbles as an alternative. Please note you cannot attach or fix items to the buildings, permanent fixtures or trees/plants. Freestanding structures such as floral arches or trusses are required.

Rose Petals

Rose petals are generally not permitted. Upon application approval can be requested, with the following conditions in place (including but not limited to): \$350 bond, use on the Lawn only, nominated person (name, mobile, email required) responsible for collecting all petals directly after ceremony, white petals only (no colour), failure to comply will result in full loss of bond.

Hire items & recommended suppliers

You are welcome to arrange your own hire items such as furniture and florals. Please ensure your nominated supplier quotes based on your contracted set-up and pack-down times.

Drop off prior

There are limited storage areas available for drop-off prior – please speak with our team for a list of items permitted (generally limited to a welcome sign, and bottled water). Drop-off time must be pre-arranged with the venue.

Religious and cultural ceremonies

Due to the nature of our site, there are conditions in place relating to cultural ceremonies, including access to additional hire areas, noise (including singing, chanting, instruments and the like), alcohol, open flames, red or staining foods, red wine, and more. All items required for specific cultural elements of your wedding should be discussed in advance of a contract being issued to agreed terms (approvals and additional fees may be required).

Menus, place cards, wedding favours and other DIY styling items

The venue is not responsible for setting any client items including menus, place cards and the like. When you receive your questionnaire, you will nominate a friend/family member to be responsible for this. Please consider how many items you are setting and the time this will take particularly DIY styling elements (always allow extra time). Perhaps also ask your florist for additional paid assistance.

Photography, videography and drones

Access is available for photography around the site; noting we do not provide a photographer. For Hyde Park Barracks photography refer to the optional upgrades page for fees. Drones are not permitted on site.

Music

Music is permitted with no noise limits in place on weekends (weekday, daytime weddings low level amplification is permitted). For receptions, we can provide a patch for your musicians to our in-house PA system (plays in the Bar and Gold Melting Room). For wedding ceremonies, If you are not arranging musicians a portable PA can be hired via the venue for use by your celebrant and to play music (fees apply).

Musicians and speeches

If you are arranging musicians, please ask if they are including a microphone for speeches; if you require a microphone please refer to our additional fees page for charges (this includes an AV technician, outdoor speaker, microphone, and access to the screen in the Gold Melting Room to show a video or video messages).

Power

There is power located around the site. Please ensure your suppliers arrange cable trays to avoid trip hazards when setting items requiring access to power.



Catering exclusivity

We work on an exclusive basis with Pearl Catering. We do not permit external catering or food and beverage on site for an event booking (apart from a wedding cake for a reception, see below). The Pearl Catering team can arrange one off catering experiences such as champagne towers, gelato carts and more (noting with the service of alcohol food is required). Individual still and sparkling water can be arranged for a wedding ceremony if you choose not to include catering (flavoured beverages are not permitted).

Water

Should you choose not to include catering you can arrange individual bottled water for your guests for a wedding ceremony only. The venue can provide three metal drink tubs in this instance (water must be set by a nominated friend/family member during your set-up time and items left on site we recommend are taken away during your pack-down time or they will be disposed of).

Alcohol

Due to heritage conservation, red wine is not permitted to be served for cocktail or stand-up events; red wine is permitted when guests are seated for dinner events only. A light pale rose is available upon request as an alternative to red wine for cocktail and stand-up events.

Cakes

You are welcome arrange your own wedding cake for your wedding reception (should you wish to include a cake or the like for a ceremony, Pearl Catering must be engaged to quote on this service). Please note we do not permit brightly coloured or dark hued cakes, this includes chocolate mud style cakes, and coloured icing (pale and white tones are permitted). Please liaise with Pearl Catering regarding your cake including drop-off, storage, and serving (e.g. top layer only, bottom to be saved etc). A cake knife is provided by Pearl Catering.

