

BOOKING TERMS & CONDITIONS

1 - DEPOSITS/FINAL PAYMENT

A non-refundable deposit of \$2900 is required to secure your preferred dates. 50% of balance is payable 6 months prior to the event. Final balance is due 14 days prior to the event.

A \$500 security bond is payable via valid credit card 14 days prior to the event. Assuming there are no damages, the bond balance will be returned upon completion of a full inspection by Hedlow Retreat management.

2 - CANCELLATION FEES

Days of notice provided	Cancellation penalty applied
180 days and over	Loss of deposit
90 – 179 days	50% of total booking cost
0 – 89 days	100% of total booking cost

3 - ARRIVAL/DEPARTURE ARRANGEMENTS

Midweek: Bump-in from 12pm the first day and check into the accommodation from 2pm. Check out is 10am on the last day.

Weekend: Check in from 2pm the first day and late check-out is 2pm on the last day. If you are staying 3 nights, check-out will be at 10am.

All additional furniture, equipment and styling elements must be removed on check-out.

4 - PREFERRED THIRD PARTY SUPPLIERS

Ask us about our preferred local suppliers list which includes caterers, photographers, celebrants, stylists, party hire, mobile bars and more. A cold room will be available for the event with limited facilities for food preparation. There are some fantastic cafés in Rockhampton and Yeppoon suitable for catering. Refer to our website for recommendations. Please note that Hedlow Retreat does not incur any liability for products and services provided by your choice of third party suppliers.

5 - CHANGES TO THE VENUE

All information is subject to change and subject to availability at time of booking. Hedlow Retreat is a multi-purpose venue and there may be changes to the property between your booking and wedding day such as landscaping.



**HEDLOW
RETREAT**

GET IN TOUCH TO ORGANISE PRICING AND A SITE INSPECTION
P: 0409 631 451 E: info@hedlowretreat.com.au
74 CH Barretts Road, Barmoya, (via Rockhampton) QLD 4702

hedlowretreat.com.au



**HEDLOW
RETREAT
WEDDINGS**

FORMERLY HENDERSON PARK FARM RETREAT

SETTING THE SCENE FOR YOUR SPECIAL DAY

Hedlow Retreat is set amongst 14 hectares of lush hinterland scenery, perfectly placed on the banks of Hedlow Creek. With its spectacular backdrop of towering volcanic plugs, Hedlow Retreat presents guests with a truly unique setting for their special day...a photographer's paradise! The property is easily accessed, just a 25-30 minute drive from Rockhampton and Yeppoon.



**HEDLOW
RETREAT**

WHY OUR GUESTS SAY 'I DO' TO OUR VENUE

You're spoilt for choice with our gorgeous outdoor ceremony locations. Stand in front of a sun-kissed arbour beside the glassy waters of Hedlow Creek or in the dramatic shadows of Mt Hedlow. Theme up the location with your personal styling preferences and add our unique hay bale seating option. The Lodge deck is ideal for smaller weddings, comfortably seating up to 75 guests, or 100 guests for a cocktail style event.

PERSONALISE YOUR RECEPTION

With its permanent Pavilion Marquee and expansive natural surrounds, Hedlow Retreat presents an idyllic setting for a memorable wedding reception. The fully enclosed marquee can be opened up to sweeping views of Hedlow Creek. Personalise your celebration by styling the marquee the way you please. The venue, both inside and outside, is yours to create a celebration that is uniquely you.

THE PAVILION MARQUEE FACILITIES & FEATURES

- Capacity – 180 seated guests
- Marquee measurements – 10m x 21m
- Cold Room & Deep Freeze
- 15 x white rectangular trestle tables – seats 8
- 15 x white round tables – seats 10
- Silk lining & chandeliers
- 2 x 8L urns
- 180 x white Italian resin folding chairs
- Small & large cable reels & extension cables
- 8 x metal drink tubs
- Marquee dance floor*
- Outside dance floor*
- Moveable bar*

BYO Wedding Planner; Catering supplies; Alcohol and Bar Service

**These features may be requested for an additional charge.*



OUR ONSITE ACCOMMODATION OPTIONS

You and your guests will enjoy complete run-of-house at Hedlow's beautiful onsite accommodation. Catering to a maximum of 25 guests, accommodation options include:

- Hedlow Lodge* with 4 x open plan ensuite rooms (shared access to two kitchens)
- One Bedroom Cabin* (self-contained)
- Studio Cabin* (self-contained)

**Refer to our website for full accommodation details*

Additional guests are welcome to book into the multiple onsite campsites dotted around the property. Camping includes access to power (some sites only); undercover communal dining area; gas BBQ; laundry facilities; amenities block with hot showers and flushing toilets.

EXCLUSIVE HEDLOW WEDDING PACKAGES

The Hedlow Retreat Wedding experience is offered to guests with a selection of two or three night packages. These packages combine the wedding venue hire with accommodation and event support services. We invite you to view our recommended local wedding suppliers listed on our website.



PACKAGE INCLUSIONS

- Pavilion Marquee Reception venue hire including outside venue area. (View full venue facilities page 2)
- 2 or 3 nights' run-of-house accommodation for maximum of 25 guests
 - 4 x Hedlow Lodge ensuite rooms; 1 x One Bedroom Cabin; 1 x Studio Cabin; all linen & towels
- Hedlow Retreat Event Coordinator to assist during bump-in
- Onsite security until midnight of your event
- 3 night guests have exclusive use of the property for a recovery day

PACKAGE PRICING

2 Night Package		3 Night Package	
Mid-Week (Tue-Thu)	Weekend (Fri-Sun)	Mid-Week (Tue-Thu)	Weekend (Fri-Sun)
from \$9,215*	from \$9,865*	from \$10,785*	from \$11,435*

**Pricing based on maximum 80 guests. Please request quote for additional numbers.*

