WEDDINGS PACKAGES

CÁSSIA GUIMARÃES WEDDING PLANNER



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Weddings Packages

Cassia Guimaraes Weddings is specialised in planning your individual wedding according to your unique requests and your budget. Whether it is a quick consult to ensure you are heading in the right direction or that essential extra help on your special day.



All-inclusive wedding planning. This is a full package, since we start working together. I will assist you to select all the vendors, venue and ideas to make your dream come true. All you need is having fun through this moment and enjoy every second of this exciting experience. I will bring all the important things and details for this day to be perfect!

Full Wedding Package

- Unlimited in-person consultation meetings
- Determine preferences, priorities and your wedding style.
- Ceremony planning & reception planning
- Budget and cost analysis
- Schedule Timeline
- Personal attendance to service provider meetings
- Location sourcing and attendance to site visits
- Personalized checklists and reminders
- Assistance with planning for the rehearsal dinner
- Assist with development of the reception seating plan
- Assistance with selection of wedding dress and accessories
- Assistance with invitations

· Vendor recommendations (caterer, florist, photographer, DJ, cake, invitations, etc.) · Rental placement and management, including obtaining quotes (including chairs, tables, linens, service-ware, lighting, dance floor, specialty rental items etc.) and finalizing

order with the selected company upon Client approval.

- Assist Client with tracking vendor expenses
- Organising day timeline with vendors
- Contact vendors the week of the wedding to confirm previous discussions and verify all final details

Dav Wedding



on wedding day arrangements as needed

- selections
- Cue ceremony
- Review reception activities and timing with band or MC/DJ and photographers/videographers Coordinate reception activities – grand entrance, first dance, cake cutting, toasts, etc. • Make the final payments (if needed) • Check final clean-up

- Ceremony rehearsal coordination
- Full day wedding coordination: overall
- management of wedding ceremony and reception
- Manage the timing of the event with wedding party, family members and vendors
- Final inspections on setup, seating plan/count,
- table cards, decor, etc. (as agreed with couple)
- Greet guests and assist with seating
- Coordinate with musicians on ceremony song

On the day coordination

For the couple that has planned every last detail of their special day, I will make sure that everything runs exactly how you envisioned. So you can focus on enjoying your time with the people you love most.



Full day wedding coordination: overall management of wedding ceremony and • reception for on wedding day

- Manage the timing of the event with wedding party, family members and vendors
- Final inspections on setup, seating plan/count, table cards, décor, etc. (as agreed with couple)
- Greet guests and assist with seating plan as needed
- Coordinate with musicians on ceremony song selections and timing
- Cue ceremony
- Outline reception activities
- Review reception activities and timing with band or DJ and photographers
- · Coordinate reception activities grand entrance, first dance, cake cutting, toasts, etc.
- Make the final payments (if needed)



WEDDING CONSULTATION by Cassia Guimaraes

Perfect for a couple seeking guidance and knowledge of wedding organisation for their special moment.

Essential advice to make your day memorable.

Planning

 4 hours online consultation
(Consultation will take us through to wedding planning in general, including any further searches, schedules, contracts, information, quotes or coordination)

- Unlimited phone calls or emails
- Follow up consultation (if needed)





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