



On the Day Coordination

- CONSULTATION MEETING 6 & 2 WEEKS PRIOR
- VENUE SITE INSPECTION
- UNLIMITED WHATSAPP COMMUNICATION*

- BREAKFAST DELIVERY TO BRIDAL PARTY
- COORDINATION OF ALL SUPPLIERS (BUMP IN)
- CUE TIMINGS OF SUPPLIERS
- ON-SITE UNTIL CONCLUSION OF FORMALITIES (8 HOURS)

TAKE OVER COMMUNICATION OF SUPPLIERS AT 6 WEEKS OUT AVAILABLE UPON REQUEST

0479 195 122 | MICHELLE@MPOWEREDEVENTS.COM.AU
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*GUARANTEED 24 HOUR RESPONSE RATE



Light Touches

- 3 X CONSULTATION MEETINGS
- UNLIMITED WHATSAPP COMMUNICATION*

- VENUE SOURCING
- VENUE SITE INSPECTION
- TRUSTED SUPPLIER RECOMMENDATIONS
- CONCEPT DEVELOPMENT
(INCLUDING VISUAL MOCKUPS)
- TAILORED WEDDING PLANNER TEMPLATES THAT
WILL GUIDE YOUR PLANNING PROCESS

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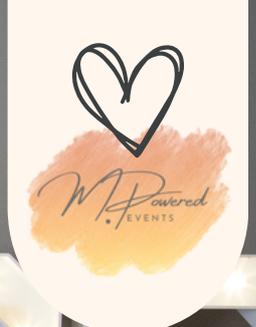


Let's Get This Party Started

- VENUE SOURCING, SHORTLISTING AND FULL LIASION
- VENUE SITE INSPECTION
- SOURCING AND MANAGING ALL SUPPLIERS
- 5 X CONSULTATIONS
- UNLIMITED WHATSAPP COMMUNICATION*
- CONCEPT DEVELOPMENT
(INCLUDING VISUAL MOCKUPS)
- COMPREHENSIVE WEDDING DAY SCHEDULE FOR SUPPLIERS
- ON THE DAY COORDINATION (8 HOURS)
- TAILORED WEDDING PLANNER CHECKLISTS
- SHARED GOOGLE DRIVE FOR TRANSPARENCY THROUGHOUT

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M Powered Package

- VENUE SOURCING, SHORTLISTING AND FULL LIASION
- VENUE SITE INSPECTION
- SOURCING AND MANAGING ALL SUPPLIERS
(INCLUDING COORDINATING AND ATTENDING SUPPLIER MEETINGS)
- MONTHLY MEETINGS TO DISCUSS PROGRESS
- UNLIMITED WHATSAPP COMMUNICATION*
- CONCEPT DEVELOPMENT
(INCLUDING VISUAL MOCKUPS)
- COMPREHENSIVE WEDDING DAY SCHEDULE FOR ALL STAKEHOLDERS
- TAILORED WEDDING PLANNER CHECKLISTS
- MANAGING YOUR WEDDING BUDGET INCLUDING COORDINATING PAYMENTS WITH ALL SUPPLIERS
- GUEST LIST MANAGEMENT
- SHARED GOOGLE DRIVE FOR TRANSPARENCY THROUGHOUT

- ON THE DAY COORDINATION (12 HOURS)
- COLLECT ALL ITEMS REQUIRED FOR SET UP ON THE DAY (STATIONARY, BONBINIERRE, PLACE CARD, SEATING PLAN, WISHING WELL)

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Wingwoman Duties (optional extras)

- STATIONARY DESIGN AND MANAGEMENT (MENUS, INVITES, SEATING PLAN, WISHING WELL, BONBINIERRE ETC)
- CREATE WEDDING WEBSITE THAT STREAMLINES KEY WEDDING DAY INFORMATION FOR GUESTS TO REFER TO
- MANAGING ACCOMODATION AND TRANSPORTATION OF GUESTS (INCLUSIVE OF SOURCING VENUES AND QUOTES)
- AFTER PARTY PLANNING AND COORDINATION

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